

# Ann Davis Transition Society

**Job Title:** Children’s Counsellor

**Job Site:** Ann Davis Transition Society Administration office, Chilliwack or remote location during COVID-19 pandemic.

**Reports to:** Counselling Supervisor/ Executive Director

**Hours:** Permanent position, 3 -4 days per week (21 – 28 hours)

# Salary Range: Competitive with benefits after 3 months

**Job Posting Closing Date**: Open until filled

**To Apply:** Email cover letter/CV and resume with 2 references: Children’s Counsellor Position in subject line to [HR@anndavis.org](mailto:HR@anndavis.org).

**Position Summary**: (During COVID-19 restrictions, a portion of counselling appointments will take place remotely, via phone or Jane App). The Children’s Counsellor is responsible for providing psycho-education, support, and trauma processing to children aged 3-11, who have experienced and/or witnessed domestic violence or high levels of family conflict due to separation/divorce. The children’s counsellor provides support to children and their families through art, play, and psychoeducational methods. This position fully participates as Children’s Counsellor and as a member of a multidisciplinary counselling team as well as performs other duties as assigned. Reporting to the Counselling Supervisor and Executive Director, this position requires union membership and is open to both male and female applicants. Please note this position is contingent on Ann Davis Transition Society funding and budgetary limitations.

# Responsibilities:

* Provide individual short-term counselling to children with diverse needs; in a client-centered manner that assists them in learning to identify, express and deal with the feelings they have experienced as a result of the abuse;
* Facilitate the psychoeducational groups PEACE, for children having experienced family violence, and Children In Between, for children caught in between separated/divorced parents;
* Facilitate Connect Parent, an attachment based parenting educational group;
* Conduct an intake process that includes assessment of the impacts of abuse on the child, the support needs of the parent who has experienced abuse, and as far as possible, the level of safety/risk to the child;
* Make referrals to other agencies and services when appropriate;
* Maintain communication with the Counselling Supervisor regarding therapy scheduling/rescheduling, absences, missed appointments, client concerns, etc.;
* Attend monthly supervision sessions in coordination with other ADTS therapists;
* Maintain appropriate files, records, write-ups, and statistical data for clients who have used the services;
* Maintain counselling supplies.

# Education/Qualifications:

* Preference given to Masters in Counselling or Social Work or combined BA with relevant training and experience;
* Preference given to candidates with 2 plus years’ experience;
* Preference given to candidates with certifications/training in art and play therapy methods;
* Experience working with population of families and children who have experienced abusive relationships;
* Must be willing to take the Connect Parent Course.

# Competencies:

* Excellent interpersonal skills; ability to work independently, cooperatively, and from a feminist perspective;
* In depth knowledge of how domestic violence affects women and children;
* Demonstrated ability to communicate effectively both verbally and in writing;
* Ability to work independently, with monthly clinical supervision, and collaboratively with the Ann Davis team;
* Knowledge of community resources and referrals or willing to learn them;
* Ability to relate to women and children from diverse backgrounds of culture, class, race, sexual orientation, gender identity, etc.;
* Familiar with Attachment Theory;
* Understands the importance of trauma-informed care.

# Working Conditions:

* Regular hours are from 9am-5pm, 3 to 4 days a week. May need to occasionally be available for flexible scheduling weekdays and some evenings if required;
* Worksite:
  + Ann Davis Transition Society Administrative Office or remote location during COVID-19 pandemic.

Note: We conduct primary source verification of applicant's credentials including education, training, work history, and licensure. 

STATEMENT OF DIVERSITY

The Ann Davis Transition Society, as a leading non-profit organization, respects diversity and foster social inclusion. We strive to deliver inclusive service, affirming the dignity of those we serve regardless of heritage (race, ethnicity, culture, nationality, linguistic origin, place of origin, citizenship, colour, ancestry), education, beliefs, creed (religion, faith, spirituality), gender, gender identity, age, sexual orientation, physical or mental health, physical or cognitive capabilities, socio-economic status and political belief.

*The Children’s Counsellor will follow the Code of Ethics and the Mission Statement of the Ann Davis Transition Society.*